



Kids Camp 2012 Application Packet

Dear Parent,

Thank you for your interest in our Kids Camp summer programming. Grey Stone Kids Camp has been serving families throughout the triangle for over 27 years! Please read carefully (and completely) the enclosed policies for our Kids Camp. We present them at the outset, so that you are well aware of our policies. If you have questions concerning the schedule or daily format, please refer to our camp website at: www.greystonekidscamp.com.

After you have made your decision to join the adventure this summer, complete the application below, detach it from the policies, and mail it to the address indicated along with the appropriate fees.

The **non-refundable registration** fees are as follows:

- \$50 One-Time Registration Fee (per child)**
- \$115 Grey Stone Members—First Week's Tuition Fee for First Child (\$110 for each additional child)**
- \$125 General Public—First Week's Tuition Fee for First Child (\$120 for each additional child)**

We are excited to have some of the same Staff Counselors will be back, as well as a few new faces...and we hope you will be here also. Remember, our Kids Camp is designed for children who are entering kindergarten through eighth grades in the fall.

Please feel free to contact Kevin Sweat with any questions that you may have by calling 919-491-4930 or emailing Kevin@gsdurham.com .

GREY STONE KIDS CAMP POLICIES

SUMMER 2012

REGISTRATION & ENROLLMENT

Registration is open for qualified children entering Kindergarten through Eighth Grades. For staffing reasons we will be unable to accommodate anyone outside this age group. In order to be fully registered the following requirements must be met:

1. Payment of a non-refundable registration fee of \$50 (per child), plus the first tuition fee—also non-refundable.
2. Timely completion of all enrollment information. All registration materials should be turned into the Kids Camp Director by **June 1st**. Applications may be accepted during the summer if there are spots available. Please turn in the registration fee plus the first week's tuition, along with application, to Kids Camp Office.
3. Registration opens **January 1st**.

OPERATION & HOLIDAY SCHEDULE

For parental convenience, the **Kids camp hours** will be from **7:30 a.m. until 6:00 p.m.**, Monday through Friday. **Please be timely in picking up your child** in the afternoon. A **late fee** of \$5 per child will be charged for every 5 minutes late. Late charges must be paid at the time the child is picked up. The Family Life Center clock is always right!

ARRIVALS & DEPARTURES

Parents are required to sign their child in and out each day. **If your child is to be picked up by someone other than a parent, you must have:**

1. Listed their name on the attached Pick-Up Authorization form; **and**
2. Notified the Director prior to pick-up.

In such event, the last 4 digits of the person's driver's license number will be asked for as a means of identification. Please inform your emergency pick up people of this requirement.

No child will be allowed to leave the premises with any person whose name is not listed on the authorization form on file. Any changes on this form must be submitted in writing to the Director and will be added to your records. **It is the parent's responsibility to update this pick-up authorization information in writing as the occasion arises.**

EMERGENCY PROCEDURES

Should it become necessary to dismiss the children during the day due to inclement weather or other unexpected emergencies, parents will be notified through WRAL and WTVD television stations, and our church website.

DISCIPLINE

Our philosophy in regard to discipline is that it is not punishment, but is rather a positive method of correcting and controlling a child's behavior. Firm limitations will be set from the beginning whereby your child will know that appropriate behavior is expected from him/her. Methods based on positive reinforcement will be used to foster this concept. It is our philosophy that the reassurance of having set limits is important to a child's healthy growth.

If a major problem regarding discipline occurs whereby the safety or well-being of your child or any other child at the Kids Camp is at risk, a loss of privilege may result or a brief separation from the group (a "time out") may be imposed. If in the Director's opinion, any child is not demonstrating an appropriate adjustment to the program that is offered, then that child shall be subject to mandatory dismissal at the Director's sole discretion. The Director will make a good faith effort to meet with the parents of a child subject to mandatory dismissal prior to dismissing the child.

MEALS & SNACKS

A morning and afternoon snack is provided daily at Kids Camp. Your child will need to bring his/her own lunch daily or purchase a camp lunch during check in.

PLEASE DO NOT SEND LUNCHES THAT MUST BE HEATED IN A MICROWAVE OVEN!!!

Soft drinks may be bought in the vending area during the lunch period only. There may be days where the teacher or entire Kids Camp may do something special for lunch. You will be notified in advance of these special times.

Parents must notify the Camp Director in writing of specific food allergies of their child at the time of enrollment or at the time the allergy is discovered.

CLOTHING

Children need to wear **comfortable, washable, and durable play clothes** each day to Kids Camp. Please discourage your children from wearing sandals or dress shoes, which may cause injury during active games. *Athletic shoes are preferred.* Girls are discouraged from wearing dresses and skirts, which may hinder their participation in some activities. (Dresses and skirts may be worn **only** if shorts are worn underneath.) Parents are encouraged to send an extra change of clothes that will be kept in the child's cubby for the duration of the summer.

CUBBIES AND BELONGINGS

The Kids Camp will provide a cubby/locker for each child. Children may keep an extra change of clothes, books for reading time, and daily art projects in these cubbies. Children need to take their art projects home daily or at least by the end of each week. **Children are not allowed to bring trading cards or portable CD or cassette players to Kids Camp. Children are strongly discouraged from bringing toys or other items from home to Kids Camp. Kids Camp cannot be held responsible for damaged, lost, or stolen toys, etc.**

MEDICATION

Written notification must be given to the Director authorizing Kids Camp administrators to dispense medicine to your child. Any medication dispensed by Kids Camp administrators must be in the original container. The container must clearly be labeled with the child's name, the prescribed dosage, the name of medication, and the name of the prescribing physician. All medication must be brought in a ziplock plastic bag and will be kept by the Director. Medication will only be dispensed by authorized persons.

DAMAGES

If your child damages any equipment or property through misuse or abuse, you will be responsible for the cost of replacement or repair.

PARENT-DIRECTOR COMMUNICATIONS

We encourage parents to visit or have lunch with their children at any time during Kids Camp. Conferences may be scheduled periodically as needed with the Director. **We welcome any comments, suggestions, or questions that you may have. Please feel free** to share them with the Director.

COMMUNICABLE DISEASES & ILLNESSES

If Kids Camp administrators become aware that your child has been exposed to a communicable disease while at Kids Camp, you will be notified as soon as possible.

A child with a communicable disease cannot be admitted in Kids Camp where the health of others can be endangered. Prior to allowing a child who has a communicable disease to return to Kids Camp, the Director may require a written statement from the child's doctor stating that the child is no longer contagious.

We consider communicable diseases to include, but not be limited to, the following:

*Chicken Pox * Whooping Cough * Diphtheria *
Scarlet Fever * Mumps * Impetigo * Measles *
Polio * Meningitis * Ringworm * Infectious Hepatitis*

Please keep your child at home should he/she have any of the following symptoms:

1. Sore or discharging eyes
2. Skin rash
3. Fever
4. Discolored or runny bowel movement
5. Vomiting
6. Discolored runny nose
7. Deep cough or breathing difficult

All children must be free of fever, vomiting, and/or diarrhea for at least 24 hours before being admitted to Kids Camp.

Under North Carolina State Law, an ill child cannot be admitted unless approved in writing by a health professional from a physician's office or clinic.

Illnesses occurring during Kids Camp will be handled in such a manner as to protect the other children. If a child becomes ill while at Kids Camp, the child will be isolated from the other children and be made as comfortable as possible while the parents are being contacted for pick up.

FIELD TRIPS

Off campus field trips or special events on campus will take place every week during the year. Some of these outings may require extra money, but efforts will be made to keep these costs to a minimum. Specific information for each field trip will be made available on the Monday of the week of the field trip. **There will be no staff to care for those children who do not wish to attend a field trip.**

If for some reason you do not want your child to participate in any of the field trips, you will be responsible for finding other care for your child that day. **Please inform the director as soon as possible if your child will not be attending the field trip or special event.**

ACCIDENTS & EMERGENCIES

All accidents causing injury to your child while at Kids Camp will be documented with a written report. The parent will be given a copy of the accident report and will sign a copy for the Kids Camp files.

If a child is seriously injured at Kids Camp or needs emergency treatment, the following steps will be taken:

1. Every reasonable effort will be made to contact the parent(s).
2. In the event the parent(s) cannot be reached, those listed in the Kids Camp application documents will be contacted.
3. A Kids Camp staff member will call 911 and every effort will be made to take your child to your preferred hospital for treatment.

TERMINATION

If you decide to withdraw your child from Kids Camp prior to the end of the summer, please give the Camp Director 2 weeks prior written notice, or you may be charged.

FINANCIAL POLICIES

Kids Camp has made every effort to maintain the lowest tuition possible with the highest standards in programming and care for your child.

1. Tuition
 - a. Members of Grey Stone Baptist:
 - i) **\$115** per week for the first child,
 - ii) **\$110** for each additional child.
 - b. General Public:
 - i) **\$125** per week for the first child,
 - ii) **\$120** for each additional child.
 - c. Registration Fee: A \$50 non-refundable fee for each child is due with each child's application. This fee is not applicable toward and is in addition to tuition fees. The first week's tuition is also non-refundable.
2. **Tuition is payable weekly.**

Each week's tuition will be due on Friday morning for the following week. **A late fee of \$5 will be charged for tuition that is paid after Friday. All payments must be kept current.** An account that becomes delinquent may result in immediate termination of enrollment. *Should a check be returned for any reason, there will be a \$30 service charge.* Should more than one check be returned for any reason, all further payments must be made in cash.
3. A letter of contribution for childcare expenses will be mailed at the end of the year for tax purpose.